

**CITY OF OSBORN, MISSOURI
BOARD MEETING
Wednesday, May 11, 2016**

Mayor David E. Meek declared meeting open at 7:00 P.M.

Roll call of council persons:

Present – Mayor David E. Meek
Alderman Donna Magness
Alderman Carlana Bradford
Alderman Jeremiah Lopez

Absent – Alderman Jeff McCartney

Also present:

City Clerk - Jody Barlow
Water Dept. – Jason Miller

Agenda:

Consent Agenda:

- A. April 13, 2016 Meeting Minutes
- B. April 21, 2016 Special Board Meeting Minutes
- C. April 2016 Financial Report

Reports:

- A. City CD's
- B. Authorization of Bills
- C. Water Report

Old Business:

- A. Sewer Project
- B. Capital Improvements Expenditures

New Business:

- A. Resolution 2016-05 – City Truck Surplus Equipment
- B. City Park
- C. Direct Deposit and Bank Card
- D. City Phones
- E. Trainings
- F. Alderman Comments

It was moved by Alderman Magness, second by Alderman Lopez to accept & approve the agenda for tonight's meeting. Motion passed 3-0.

Consent Agenda:

A motion was made by Alderman Lopez, second by Alderman Bradford to approve the consent agenda which contained the financial report for April 2016 and minutes from the April 13, 2016 board meeting, and April 21, 2016 Special Board Meeting Minutes. Motion passed 3-0.

Bills:

A list of bills was presented for approval and payment for the month of May 2016. It was moved by Alderman Magness, second by Alderman Lopez to approve the list of bills for May 2016 as presented. Motion passed 3-0.

City CD's:

There are two water department CD's that are going to mature at the end of this month. There was some discussion about what to do with the CD's and if there was a better return in a money market or savings account. The City Clerk stated that CD's were the only option at this time. Alderman Magness requested for the Clerk to see if there was anything else that could be done with the CD's. A motion was made by Alderman Magness, second by Alderman Bradford to leave the CD's in their current location and rollover for another six months. Motion passed 3-0.

Water Report:

1% Water loss. Jason requested the City purchase some tools, a floor jack and a power washer for the guys to use at the maintenance barn. Alderman Bradford asked what was wrong with the current power washer. Jason explained that it wasn't working and he tried to fix it but the pump is no good. Jason presented 3 different options for each tool for the Board to look at. A motion was made by Alderman Bradford, second by Alderman Lopez to purchase a 4ton floor jack up to \$130.00, a tool set up to \$130.00 and a power washer up to \$320.00. Motion passed 3-0.

Jason requested to make an appointment to have the new City truck serviced. He explained that the check engine light is coming on and it will cost around \$79.00 to have it serviced at a dealer. The Mayor said he has a code reader and he will check it out. Jason informed the Board that the tires will need to be replaced on the truck soon. The Mayor said there is nothing wrong with the current tires and they will last for another year or so.

Old/Unfinished Business:

Sewer Project:

The City Clerk talked to the project engineers and they gave the following report. Phase 2 comments have been addressed and the construction documents are out and they are waiting for more comments or approval from the state. Phase 3 facility plans have been

distributed and they are waiting for comments from the state. Phase 3 construction documents will be done within the next week.

Capital Improvements Expenditures:

The City Clerk went over the expenditures that were budgeted for capital improvements. The Mayor would like to purchase a UTV for the water/sewer department to use in order to cut down on the short trips with the new truck. He believes a UTV will put less idle time on the truck, less wear and tear on the truck running between the maintenance barn and the water plant daily and will be more efficient on fuel when they read water meters. After some discussion a motion was made by Alderman Magness, second by Alderman Bradford to authorize the Mayor to spend up to \$7,000.00 to purchase a UTV for the water/sewer department. Motion passed 3-0.

Alderman Magness asked Jason what was determined about the highway sign. Jason said that he went and looked at the highway sign and it really cannot be repaired by the City and we should get bids to repair or replace it. A motion was made by Alderman Magness, second by Alderman Bradford to get bids on replacing the highway sign. Motion passed 3-0.

Alderman Lopez asked if some of the money could be spent on baby swings at the park. There currently are no swings for infants or young toddlers at the park and it would be beneficial for all citizens with young children to put some there. Alderman Bradford explained that there were spots on the swing to add 2 infant/toddler swings. The City Clerk said each swing will cost around \$125.00 to purchase. A motion was made by Alderman Magness, second by Alderman Lopez to purchase 2 infant/toddler swings for the park.

New Business:

Resolution 2016-05:

A RESOLUTION TO DECLARE SURPLUS A 1998 FORD RANGER TRUCK OWNED BY THE CITY OF OSBORN, CLINTON AND DEKALB COUNTIES, MISSOURI, AND TO AUTHORIZE THE SALE OF SUCH PROPERTY

It was moved by Alderman Magness, second by Alderman Lopez to suspend rules and move to the 2nd and 3rd/Final Reading of Resolution #2016-05. On roll call vote, the motion carried as follows:

AYES: 3 – Lopez, Bradford, Magness

NOES: 0

ABSTAIN: 0

ABSENT: 1 – McCartney

It was moved by Alderman Lopez, second by Alderman Magness to approve Resolution #2016-05. On roll call vote, the motion carried as follows:

AYES: 3 – Lopez, Bradford, Magness
NOES: 0
ABSTAIN: 0
ABSENT: 1- McCartney

PASSED, SIGNED, AND APPROVED THIS 11th DAY OF MAY 2016.

City Park:

Alderman Magness is interested in replacing or repairing the sidewalk that goes around the City Park. After some discussion it was determined that doing that right now is not necessary. Alderman Magness requested that the City Clerk look for grants to help with some improvements at the park. Alderman Lopez is interested in creating a graveled parking spot on the west side of the City Park. After some discussion it was determined that the City needs to focus on gravel for the streets right now and not the park. Alderman Bradford would like for the City Clerk to get someone to look at the electrical outlets at the bandstand and shelter house at the park and the street light poles by the businesses on Clinton Ave. The City Clerk will contact Thompson Electric. Alderman Magness would like to have some signs made for the park that encourage people to clean-up after themselves at the park. More people have been using the park lately but they are leaving behind a large amount of trash.

Direct Deposit and Bank Card:

The City Clerk and Jason requested that paychecks be processed through direct deposit. There will be a cost of \$1.00 per paycheck if the City starts doing it. The City Clerk and Jason said they would be willing to cover the cost if the City doesn't want to pay it. After some discussion a motion was made by Alderman Lopez, second by Alderman Bradford. Motion passed 2-1.

The City Clerk requested that the City get bank debit cards for the general fund and water/sewer department in order to pay for trainings, and miscellaneous items that we cannot get with a purchase order. A motion was made by Alderman Magness, second by Alderman Bradford. Motion passed 3-0.

City Phones:

The City Clerk informed the Board that the City may be able to switch to a cell phone carrier with monthly plans instead of using the pay per use phones. The Clerk didn't have pricing information yet but will bring to the next board meeting. Jason requested that he get a better phone that is made to be outside in the elements. His current phone is causing him issues. Alderman Magness requested this be tabled until more information is available.

Trainings:

The City Clerk requested to go to a Brownsfield Conference July 11, 2016 at Tan-Tar-A resort. The conference will illustrate ways of identifying, assessing, and redeveloping brownfield properties, as well as help to find means to finance the redevelopment of these properties. The cost of the conference and hotel is going to be paid by Missouri Waste Control Coalition. The only cost to the City will be mileage, wages and meals. A motion was made by Alderman Magness, second by Alderman Bradford, to send the City Clerk to the Brownsfield training July 11, 2016 at Tan-Tar-A resort. Motion passed 3-0.

Alderman Comments:

The Alderman wanted to know if Jason had his CDL yet. Jason said he didn't have it yet but he will by the end of this month (May 2016). Alderman Bradford wanted to know what was being done with the streets. Jason said he is working on them.

Adjourn:

As no other business was presented, Alderman Magness moved, second by Alderman Lopez to adjourn the meeting at 8:30 P.M. Motion passed 3-0.

Mayor, David E. Meek

Respectfully Submitted,

Jody Barlow, City Clerk