

**CITY OF OSBORN, MISSOURI
BOARD MEETING
Wednesday, October 12, 2016**

Mayor David E. Meek declared meeting open at 7:02 P.M.

Roll call of council persons:

Present – Mayor David E. Meek
Alderman Donna Magness
Alderman Jeremiah Lopez
Alderman Carlena Bradford
Alderman Jeff McCartney

Absent - Water/Sewer Employee Jason Miller

Also present:

City Clerk - Jody Barlow
Street Dept. – Ed Barlow Jr.
Olsson and Associates – Adam Hilgedick
City Attorney – Ed Proctor

Agenda:

Consent Agenda:

- A. September 14, 2016 Meeting Minutes
- B. September 2016 Financial Report

Reports:

- A. Authorization of Bills
- B. City CD
- C. Water Report

Old Business:

- A. Sewer Project

New Business:

- A. City Water and Sewer Tap Fees
- B. Small Houses Regulations
- C. Alderman Comments

It was moved by Alderman Magness, second by Alderman Bradford to accept & approve the agenda for tonight's meeting. Motion passed 4-0.

Consent Agenda:

A motion was made by Alderman Lopez, second by Alderman Magness to approve the consent agenda which contained the financial report for September 2016 and minutes from the September 14, 2016 board meeting. Motion passed 4-0.

Bills:

A list of bills was presented for approval and payment for the month of October 2016. It was moved by Alderman Magness, second by Alderman Bradford to approve the list of bills for October 2016 as presented. Motion passed 4-0.

City CD:

The City Clerk informed the Board that the General Fund CD was moved to Bank Midwest in Cameron, MO. The interest rate is 1.5% with a 42 month term.

Water Report:

8% Water loss. Mayor Meek informed the Board that water/sewer dept. employee Jason Miller has resigned from his full-time position with the City. Mr. Miller would like to stay on with the City part-time. After some discussion a motion was made by Alderman Bradford, second by Alderman Magness for Jason Miller to be moved to part-time/as needed basis for the water dept. and rate of pay will be cut to \$15.00 per hour. Motion passed 4-0. The City Clerk will put an ad in local newspapers and on MRWA website.

Public Comment:

None

Old/Unfinished Business:

Sewer Project:

Adam Hilgedick was present to discuss the bid opening for Phase 2 of the sewer project. Three bids were presented and opened on October 5, 2016. SmiCo Construction was the low bidder in the amount of \$294,619. Adam presented the engineer's letter of recommendation to go with SmiCo Construction for Phase 2. The City Attorney agreed with the engineer's recommendation. Alderman McCartney asked for clarification on what Phase 2 consists of. The engineer explained that Phase 2 is for the repair and/or replacement of all sewer manholes and upgrades to each lift station.

A motion was made by Alderman Magness, second by Alderman Bradford to accept the engineer's recommendation contingent upon Attorney review and approval of insurance and bonds. Motion passed 4-0.

The Mayor asked about the specs for the proposed generator. Adam presented the information regarding the generators.

A motion was made by Alderman Magness, second by Alderman Lopez to authorize the Mayor to sign any notices required to proceed with Phase 2. Motion passed 4-0. The City Clerk presented two bills to be paid for out of the Sewer Construction Account. A motion was made by Alderman Lopez, second by Alderman Magness to authorize payment of two bills in the amount of \$1,772.50. Motion passed 4-0.

New Business:

City Water and Sewer Tap Fees:

The City Clerk requested that the Board discuss the prices to tap in to the City's water and sewer lines. After some discussion it was decided that the City will tap the water main and set the meter when a new tap is needed. The water tap fee will be \$500 on the short side and if a cross-connection is required it will be \$10 per foot. If a homeowner needs to tap in to the sewer they will be responsible for hiring a licensed contractor to complete the work. The sewer tap fee will be \$50. The City Clerk will take this information and put it into an ordinance and present it at the November board meeting.

Small House Regulations:

The City Clerk asked the Board if they would like to look in to regulations for small houses. After some discussion the Board decided this would be a good thing to work on. The Clerk will work on an ordinance and bring it to the November board meeting.

Alderman Comments:

None

Adjourn:

As no other business was presented, Alderman Lopez moved, second by Alderman Bradford to adjourn the meeting at 8:06 P.M. Motion passed 4-0.

Mayor, David E. Meek

Respectfully Submitted,

Jody Barlow, City Clerk