

**CITY OF OSBORN, MISSOURI
BOARD MEETING
Wednesday, December 14, 2016**

Mayor David E. Meek declared meeting open at 7:04 P.M.

Roll call of council persons:

Present – Mayor David E. Meek
Alderman Donna Magness
Alderman Jeremiah Lopez
Alderman Carlana Bradford
Alderman Jeff McCartney

Absent - None

Also present:

City Clerk - Jody Barlow
Streets – Ed Barlow Jr.

Agenda:

Consent Agenda:

- A. November 9, 2016 Meeting Minutes
- B. November 2016 Financial Report

Reports:

- A. Authorization of Bills
- B. Water Report

Old Business:

- A. Sewer Project
- B. Dump Truck
- C. Highway Sign
- D. Health Insurance

New Business:

- A. Ordinance #2016-12 – Ameren UE Franchise Agreement
- B. Ordinance #2016-13 – Ameren UE Street Light Agreement
- C. Longevity Pay
- D. Trash Complaint
- E. Training
- F. Closed Session – Interviews for Water/Sewer Department
- G. Alderman Comments

It was moved by Alderman Magness, second by Alderman Lopez to accept & approve the agenda for tonight's meeting. Motion passed 4-0.

Consent Agenda:

A motion was made by Alderman Magness, second by Alderman Bradford to approve the consent agenda which contained the financial report for November 2016 and minutes from the November 9, 2016 board meeting. Motion passed 4-0.

Bills:

A list of bills was presented for approval and payment for the month of December 2016. It was moved by Alderman Magness, second by Alderman Bradford to approve the list of bills for December 2016 as presented. Motion passed 4-0.

Water Report:

No report.

Street Department:

Ed requested approval to fix some rusted out spots on the City dump truck during the November board meeting. Ed was present to discuss the dump truck with the board members. Mayor Meek stated the dump truck is fine the way it is and there is no need to do anything until spring. Alderman Magness requested to move on with the Board meeting.

Public Comment:

None

Sewer Project:

The City Clerk stated that Ed Proctor and Adam Hilgedick are still working with SMI-Co on the insurance documents for Phase 2. Phase 3 documents are being worked on with the engineers and USDA.

Highway Sign:

The City Clerk stated that we had received a letter from MODOT informing the City of being in non-compliance with our highway sign. The City had 30 days to fix the issues or we would be fined. The Clerk presented an amended quote from Ray DePuy for an amount of \$2031.00 for a single faced sign. Alderman McCartney believes the City should just tear down the old sign and put nothing back. Alderman Bradford wants to put another sign back up. Some discussion was made on sign colors and designs that are allowed by the State. A motion was made by Alderman Magness, second by Alderman

Bradford to accept the quote from Ray DePuy, in the amount of \$2031.00, to replace the “Welcome to Osborn” highway sign. Motion passed 3-1.

Health Insurance:

The City Clerk presented 4 health insurance plans for the Board to look at. After some discussion a motion was made by Alderman Magness, second by Alderman Lopez to change the city’s health insurance to Blue Cross and Blue Shield Preferred Gold 2500. Motion passed 4-0.

New Business:

Ordinance #2016-12:

AN ORDINANCE RENEWING AN EXISTING FRANCHISE AND GRANTING FOR A PERIOD OF TWENTY (20) YEARS TO UNION ELECTRIC COMPANY D/B/A AMEREN MISSOURI,

It was moved by Alderman Magness, second by Alderman Lopez to suspend rules and move to the 2nd and 3rd/Final Reading of Ordinance #2016-12. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness
NOES: 0
ABSTAIN: 0
ABSENT: 0

It was moved by Alderman Magness, second by Alderman Lopez to approve Ordinance 2016-12. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness
NOES: 0
ABSTAIN: 0
ABSENT: 0

PASSED, SIGNED, AND APPROVED THIS 14th DAY OF DECEMBER 2016.

Ordinance #2016-13:

AN ORDINANCE PROVIDING FOR THE LIGHTING BY ELECTRICITY OF THE STREETS, AVENUES, ALLEYS, AND OTHER PUBLIC PLACES IN THE CITY OF OSBORN.

It was moved by Alderman Magness, second by Alderman Bradford to suspend rules and move to the 2nd and 3rd/Final Reading of Ordinance #2016-13. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness

NOES: 0

ABSTAIN: 0

ABSENT: 0

It was moved by Alderman Magness, second by Alderman Bradford to approve Ordinance 2016-13. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness

NOES: 0

ABSTAIN: 0

ABSENT: 0

PASSED, SIGNED, AND APPROVED THIS 14th DAY OF DECEMBER 2016.

Longevity Pay:

The City Clerk presented the Board with the option of giving longevity pay for this fiscal year. The Clerk explained that longevity pay was increased each year that an employee worked for the City. The Employee Policy states that part-time employees receive \$25 per year of employment, full-time employees \$50 per year of employment plus an additional \$250 after every 5 years of employment. Alderman Magness didn't agree with giving the additional amount for every 5 years of employment. Alderman Bradford explained that longevity pay was done for City employees as way to thank them for continuing their employment with the City. Alderman Magness requested that the employee policy be reviewed in March. After further discussion a motion was made by Alderman Magness, second by Alderman Bradford to give the employees the longevity pay per the employee policy. Motion passed 4-0.

Trash Complaint:

At a citizens request, the City Clerk presented the board with a note from a citizen stating that they would not pay their trash bill due to the trash not being picked up for one month. The citizen did not notify the City or R&W Container that their trash wasn't being picked up. The City Clerk discussed this matter with the City Attorney and the attorney's advice was that the citizen had to pay for the service just like their regular utilities. This is due to the fact that the citizen has the legal duty to mitigate damages being done to themselves. Since the citizen did not do this they have to pay for the trash service. The Attorney said it would be up to R&W Container to decide if they wanted to refund the money to the citizen. Alderman Magness wanted to know how much longer the City had a trash contract with R&W Container. The City Clerk told the Board that the current trash contract will be up in December 2017. The current contract is on its 3rd renewal so the City will have to put this service out to bid. The City will then request bids from all trash companies for a new contract in August 2017 which will go in to effect January 2018. Alderman Magness asked if the City had to continue the trash contract with R&W Container after going out to bid. The City Clerk told the Board that by requesting new bids in August 2017, they do not have to choose R&W Container, they could choose a

different trash company at that time. Multiple comments were made that this isn't the first time that trash hadn't been picked up. The City Clerk restated that the Board would be able to choose a different company after going out to bid for a new contract next year.

Training:

The City Clerk requested to go to the Winter Seminar for the MO Government Finance Officers Association in February 2017. The seminar will cover budgeting, auditing and financial reporting for local governments. The seminar is in Columbia, MO and would require a one-night stay. A motion was made by Alderman Magness, second by Alderman Bradford to let the City Clerk attend the Winter Conference, February 23, in Columbia, MO. Motion passed 4-0.

Closed Session – Interviews:

Since this is a personnel issue a request was made to go into closed session in accordance with RSMo §610.021(13). It was moved by Alderman Magness second by Alderman Lopez to go into closed session at 7:52 P.M. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness

NOES: 0

ABSTAIN: 0

ABSENT: 0

A motion was made by Alderman Magness, second by Alderman Lopez to return to open session at 8:42 P.M. On roll call vote, the motion carried as follows:

AYES: 4 – McCartney, Lopez, Bradford, Magness

NOES: 0

ABSTAIN: 0

ABSENT: 0

Hire Full-time Water/Sewer Department Employee:

A motion was made by Alderman Lopez, second by Alderman Magness to hire Abraham Hackett for the full-time Water/Sewer Department position. Motion passed 4-0.

Discussion was made about wages. A motion was made by Alderman Bradford, second by Alderman Lopez to pay Abraham Hackett \$16.00 per hour with a six month review. Motion passed 3-1.

Alderman Comments:

Alderman McCartney presented information on a cost estimate for the City to receive 100% of the City's water from PWS #1 of Dekalb County. Alderman McCartney said that based on the report it would cost around \$5000.00 to switch over to the water district

full-time. The City Clerk read a preliminary expense report showing that monthly expenses are less to continue with the City producing water than if the City purchased the water. Alderman McCartney requested to get that report in black and white. The Clerk will present the report at the next board meeting.

Adjourn:

As no other business was presented, Alderman Magness moved, second by Alderman Bradford to adjourn the meeting at 9:00 P.M. Motion passed 4-0.

Mayor, David E. Meek

Mayor Pro Tem Jeff McCartney

Respectfully Submitted,

Jody Barlow, City Clerk